



**BOARD OF DIRECTORS
Meeting Minutes**

Tuesday, September 19, 2023, 11:30 am -1:30 pm
Galt Museum Learning Studio

Present: Adam Whitford, Avice DeKolver, Darrin Martens, Devon Smither, Gerald Heibert, Ginger Arthur Ciesla, Glenn Coulter, Hether Oxman, Jesse Sadlowski, Mel Mpofu, Roberta Stephens, Wilma Spear Chief.

Apologies: Dennis Fitzpatrick

1. Meeting Called to Order at 11:33 am by Devon Smither.

1.1. Acknowledgement Statement: A moment of silence was held in response to and contemplation of the impacts of events recognized during Truth and Reconciliation Week.

2. Approval of Agenda

Motion by Gerald Heibert to approve the agenda with flexibility as circulated, seconded by Avice DeKolver. CARRIED

3. Consent Agenda

3.1. May 19 and July 18, 2023 Minutes

Motion by Avice DeKolver to approve the May 19 and July 18, 2023 Minutes as circulated, seconded Adam Whitford. CARRIED

3.2. Business Arising from the Minutes

- None.

4. Action Agenda

4.1. CEO/Executive Director's Report

- CEO, Darrin Martens discussed highlights from the full CEO report with the Board.

- Darrin asked the Board to consider postponing the Galt's Community Connections event scheduled on September 21, 2023.

- **The Board is in favour of the Galt postponing the event to November 28, 2023, which also aligns with National Philanthropy Month and Giving Tuesday.**

- Board Manual 2023 Revision Draft is complete. Heather and Gerald may further complete any incidental edits to the manual.

Motion by Jesse Sadlowski that the Board approves the 2023 Board Manual, seconded by Wilma Spear Chief. CARRIED

- Darrin Martens provided a River Valley Accessibility Report update to the Board and asked for support of the option for transit expansion to reconnect to the river valley.

Motion by Heather Oxman that the Board adopts the River Valley Accessibility Final Report and supports the recommendation for seasonal and special event transit option via City Transit, seconded by Gerald Heibert. CARRIED

- **Rediscover Discovery Hall (RDH) Project:** Darrin presented a high-level Gantt chart timeline to the Board for review. **The RDH Capital Campaign Committee's Terms of Reference was discussed, however motion to accept was tabled to next Board meeting.**
- **Galt Digital Strategy Report:** Darrin presented the draft report to the Board as information. Darrin will circulate the final copy to the Board once available.
- Galt staff are being polled on **holiday season party** options to determine next steps. Early poll results indicate staff and Board both agree to hold a holiday party with both groups invited.

Motion by Gerald Heibert to accept the CEO Report, seconded by Heather Oxman. CARRIED

4.2. Executive Committee - No report

4.3. Advocacy Committee- No report

4.4. Audit & Budget Committee

- Mel Mpofo reported that all activity is as expected on the second quarter financial statements.
- Third quarter financial statements will be provided to the Board in November 2023.

Motion by Avice DeKolver to approve the June 2023 second quarter financial statement report as presented, seconded by Gerald Heibert. CARRIED

4.5. Cultural History Collection Committee - No report

4.6. Policy Committee

- Heather Oxman provided the September 19, 2023 Policy Committee Report. Recommendations were made to add separate supplemental documents to the online Board Manual location.

4.7. Friends of the Galt Museum & Archives

- Glenn Coulter, The Friends of the Galt Museum & Archives Society Chair, provided a verbal report on The Friends' activities and confirmed the societies' continued support of the Galt through grant programs.
- The Friends supported the Galt Archives' new AI archival software with a \$10K grant.
- The Friends are planning an event featuring Brian Keating, the guest speaker.

Motion by Gerald Heibert to accept the Friends of the Galt Museum Society report as presented, seconded by Heather Oxman. CARRIED

5. Round Table

- Devon Smither provided a Board Chair report.
- City of Lethbridge Board Compensation strategy: Board members were asked to provide feedback on the City's compensation strategy for City Board members. Devon will draft a consolidated response letter from the Galt Board to the City of Lethbridge.
- Galt Board recruitment and interviewing is underway September through November 2023 as several members will depart in December.
- Jesse Sadlowski allows his name to stand for nomination to the Board Chair position in 2024.

Motion by Heather Oxman to approve the Board Chair report as information, seconded by Jesse Sadlowski. CARRIED

6. Upcoming meetings: Monday, October 16, 2023, 11:30 am – 1:30 pm, Galt Learning Studio
Monday, November 20, 2023, 11:30 am – 1:30 pm, Galt Learning Studio
Monday December 19, 2023, 11:30 am – 1:30 pm, Galt Learning Studio

Executive meetings: Tuesday, October 10, 2023, 3:30 – 4:30 pm Galt Friends Board Room
Tuesday, November 14, 2023, 3:30 – 4:30 pm Galt Friends Board Room
*Tuesday, December 12, 2023, 3:30 – 4:30 pm Galt Friends Board Room
*Dec 12, 2023 meeting was decided to be cancelled at the Sep 19th meeting.

7. **Motion to adjourn the meeting at 1:16 pm by Devon Smither.**