



**BOARD OF DIRECTORS
Meeting Minutes**

Tuesday, May 16/23 | 11:30–1:30 pm
Galt Museum, Learning Studio

Present: Devon Smither, Gerald Heibert, Avice DeKelder, Jesse Sadlowski, Wilma Spear Chief, Adam Whitford, Roberta Stephens, Dennis Fitzpatrick, Glenn Coulter, Darrin Martens, Mel Mpofo, Lea-Ann Owsley

Absent:

1. Call to Order: 11:38 am by Devon Smither

1.1. Acknowledgement Statement

2. Approval of Agenda

Motion by Gerald Heibert to approve the Agenda as circulated, seconded by Heather Oxman. CARRIED

3. Consent Agenda

3.1. April 2023 Minutes

Motion by Adam Whitford to approve the March 21, 2023 Minutes as circulated, seconded by Heather Oxman. CARRIED

3.2. Business Arising from the Minutes

- None.

4. Action Agenda

4.1. CEO/Executive Director

- Tzintlan event at the Fort was a success with approximately 300 visitors
- Discussed the Heart of the City Film Festival contract position that will be coming
- Pushed KPI report to September
- Heritage Fair was held for the first time in quite a few years after COVID. The event was a success and will be looking to build on attendance numbers in the years to come.

Motion by Jesse Sadlowski to accept the CEO's report, seconded by Heather Oxman. CARRIED

4.2. Executive Committee

- Discussed sponsorship regarding the September 21/23 “Fact or Fiction” event. Met with advocacy committee to see who will be doing what jobs. At the next meeting they will discuss which jobs people wanted.
- City of Lethbridge meeting regarding new grant policy, all competitive grants should be filtered through grant area but not Museum specific grants. This could have significant changes to the Museum. More to come on the City policy.
- Board recruitment July 1 deadline to reach out to people.

Devon did not have motions to approve

4.3. Advocacy Committee

- Met to talk about jobs for the Fact or Fiction event on Sept. 21/23

4.4. Audit & Budget Committee

- Mel and Avice handed out the new look budget for 2023 and went over some of the changes, specifically wages and benefits.
- Most changes are to accommodate pressures we asked to address

Motion by Avice DeKolver to approve the 2022 financial statements as presented, seconded by Heather Oxman. CARRIED

4.5. Cultural History Collection Committee

- Met May 8/23, report will come in June, there is a new member to the committee.

4.6. Policy Committee

- Cementing Board manual, improved flow of manual, small changes to some of the policies, updated CEO evaluation process

4.7. Friends of the Galt Museum & Archives

- Committed to Mary Oordt educational fund, schools will apply for \$200.00 to come visit the Galt. Project is new and they are working on what will be the criteria to apply

5. Round Table

- Roberta talked about the success of Heritage Fair
- Wilma talked about the Northside storage tour and facility

6. *In Camera*

None

7. Upcoming meeting: June 20/23 - Zoom

8. Adjournment

Motion by Gerald Hiebert to adjourn the meeting at 1:25pm