



**BOARD OF DIRECTORS  
Meeting Minutes**

Tuesday, February 28, 2023 | 11:30–1:30 pm  
Galt Museum, Learning Studio

Present: Devon Smither, Gerald Heibert, Avice DeKolver, Wilma Spear Chief, Adam Whitford, Roberta Stephens, Dennis Fitzpatrick, Glenn Coulter, Darrin Martens, Mel Mpofo, Hilary Squires, Bobbie Fox, Andrew Chernevych, Alyson Byford, Kevin MacLean, Chris Roedler, Janae Redgrave, Kristin Krein, Camina Weasel Moccasin

Absent: Heather Oxman, Jesse Sadlowski

1. Call to Order: 11:33 am by Devon Smither

1.1. Acknowledgement Statement

2. Approval of Agenda

**Motion by Gerald Heibert to approve the Agenda as circulated, seconded by Roberta Stephens. CARRIED**

3. Consent Agenda

3.1. January 18, 2023 Minutes

**Motion by Gerald Heibert to approve the January 18, 2023 Minutes as circulated, seconded by Avice DeKolver. CARRIED**

3.2. Business Arising from the Minutes

- None

4. Action Agenda

4.1. Staff Presentations

- Andrew and Bobbie present for Archives, Kristin presents on Community Programs, Camina and Kevin present on Curatorial and Collections, Janae presents on School Programs, Chris presents on Resource Development and Volunteers, Alyson presents on Visitor Services.

4.2. CEO/Executive Director

- Mel and Chris are working on the project charter for Reimagining Discovery Hall. A draft should be coming in March.  
- The annual report will be presented to the Culture and Social SPC on March 16.  
- Aimee Benoit has resigned as Curator effective March 31. The search for a new permanent curator is underway with the job posting appearing publicly today.

- Dr. Leroy Little Bear's Buffalo Treaty project is now open to non-Indigenous participation. Visit [www.buffalotreaty.com](http://www.buffalotreaty.com).

**Motion by Roberta Stephens to accept the CEO's report, seconded by Wilma Spear Chief. CARRIED**

4.3. Executive Committee

- Membership to committees was established as follows:

Policy—Gerald Heibert, Heather Oxman, Dennis Fitzpatrick

Advocacy—Jesse Sadlowski, Dennis Fitzpatrick, Heather Oxman

Cultural History—Wilma Spear Chief, Adam Whitford, Roberta Stephens

Budget—Avice DeKolver, Mel Mpofu

**Motion by Dennis Fitzpatrick to approve the appointments to board committees, seconded by Gerald Heibert. CARRIED**

- Some Policy Committee work is required in the areas of board succession and CEO evaluation schedule.
- Devon had an informal meeting with Councillor Mark Campbell about cultureLINK.
- Gerald and Avice will go to the SPC meeting with Darrin on March 16.
- Roberta, Adam, and Dennis volunteered as Heritage Fair judges. Darrin will communicate this to Janae.
- It is encouraged for committees to keep minutes/notes at each meeting as a legacy record for future board members. Hilary can add them to the board portal.
- The board will continue to meet through July and August with hybrid and entirely virtual meetings as options to ensure sufficient attendance.
- The April and June board meetings will be moved to the fourth Tuesdays of those months to accommodate schedule conflicts.
- Devon proposed three areas of focus:
  1. Communicating with municipal and provincial politicians whenever possible (including the creation of letter templates)
  2. A stakeholder event (an evening in late September) like a cocktail party and an "artiFACT or Fiction"-type activity. Those invited would include City Council, MLAs, Blood Tribe and Council, Piikani representatives)
  3. Fundraising for the capital campaign

4.4. Advocacy Committee

- No report.

4.5. Audit & Budget Committee

- No report.

4.6. Cultural History Collection Committee

- No report.

4.7. Policy Committee

- No report.

#### 4.8. Friends of the Galt Museum & Archives

- The Friends of the Galt has received a grant for \$2,000 from the Bruce McKillop Fund at the Community Foundation in support of the Galt Hospital exhibition.

#### 5. Round Table

#### 6. *in camera*

**Motion by Avice DeKolver to go *in camera*, seconded by Gerald Heibert. CARRIED**

**Based on the recommendations of the CEO/Executive Director of the Galt Museum & Archives and with the understanding that this change will not negatively impact the annual operating budget of the organization.**

**Be it resolved that the Director of Operations' remuneration be equitable and commensurate with the knowledge, skills, and abilities of the incumbent.**

**Be it further resolved that the level of compensation be elevated to Level 15 in Band B effective February 21, 2023.**

**Be it further resolved that the CEO/Executive Director inform People & Culture of this change.**

**Moved by Gerald Heibert, seconded by Dennis Fitzpatrick. CARRIED**

#### 7. Upcoming meeting: March 21, 2023

#### 8. Adjournment

**Motion by Dennis Fitzpatrick to adjourn the meeting at 1:42 pm.**